



कर्मचारी राज्य बीमा निगम  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
EMPLOYEES' STATE INSURANCE CORPORATION  
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय  
Headquarters  
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002  
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002  
Phone: 011-23604700 Email: dir-gen@esic.nic.in  
Website: www.esic.nic.in / www.esic.in

फाइल संख्या .:A-32015/2/2022-MED-VI-Part(4)

दिनांक : 27.05.2025

### परिपत्र (Circular)

**विषय : Forwarding of Probation Progress Reports in respect of Nursing Officers-regarding.**

Instructions have been issued under point no. 3 of ESIC Hqrs. OM No. Z11/11/1/Misc/2021-Med.VI dated 14.03.2022 regarding Declaration of completion of probation period in respect of employees holding posts in Nursing Cadres. But, forwarding of PPRs in respect of eligible employees are not being regularly received from Regions.

The Regional Directors are, therefore, requested to forward the Probation Progress Reports (PPRs) along with their recommendations for completion of probation or extension of probation period, as the case may be, to the Medical Administration (Med VII), ESIC, Hqrs. in respect of employees in Nursing and para medical cadres drawing pay levels corresponding to Group 'B' employees in Central Government, completing 2 year of service as on date and are eligible for completion of their probation, after obtaining final vigilance clearance from Vigilance Branch, ESIC Hqrs. while furnishing local vigilance clearance in the prescribed format to them.

The entire process may please be completed by 11.06.2025 without fail and forward the PPRs along with recommendations for completion of probation or extension of probation period, may be submitted to Hqrs. for further necessary action.

इसे चिकित्सा आयुक्त (चिकित्सा प्रशासन) के अनुमोदन से जारी किया जा रहा है ।

भवदीय,

(सहायक निदेशक)

सूचना एवं आवश्यक कार्रवाई हेतु प्रतिलिपि:

1. The Regional Director (All), ESIC Regional Office

2. The Zonal Insurance Commissioner (All).
3. All Medical Superintendent/ Deans, ESIC Hospital/ ESIC Medical Colleges/ PGIMSRs/ Nursing/ Dental Colleges.
4. WCM with the request to upload on Headquarters' website.
5. Vigilance Branch, Hqrs office.